

Minutes of the Town of Sylvan Lake Library Board
Regular Meeting – Program Room
Wednesday, September 9, 2026, **6:30 p.m.**

Members Present: Clr. Joe Iwanicki, Mariah Grams, Jonatan Plamondon-Roy, Joanne Crook, Carol Moore (Chair), Susan Briggs, Krista Anderson, Nicole Camara

Regrets:

Absent:

Guests:

Call to order at: 6:33pm

1. Call to Order and Land Acknowledgment

1.1. Approval of the Agenda*

MOTION: Carol declared the agenda approved as presented

1.2. Approval of the Minutes

MOTION: Carol declared the minutes approved as presented

1.3. Virtual Motion:

August 7, 2026: S. Samson moved THAT the Sylvan Lake Municipal Library Board approve the letter and funding proposal addressed to the Town of Sylvan Lake Council regarding implementation costs associated with Alberta Bill 28 and the Libraries Regulation changes and authorize the Library Director to submit the proposal and request an opportunity to present it at an upcoming Council meeting. CARRIED

2. Items for Decision

2.1. Bill 28

a. Response to Alberta Libraries Amendment Regulation

The Board held a detailed discussion regarding Bill 28 and the options available to libraries under the Alberta Libraries Amendment Regulation. Members reviewed information from the recent session led by Dr. Turk from the Centre for Free Expression.

The Board discussed whether to comply with the regulation or to maintain existing practices.

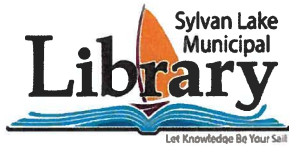
MOTION: J. Iwanicki, moved that the Board reaffirm its commitment to intellectual freedom, professional collection development, local governance, and existing library policies, and direct Administration to respond to the Province by confirming that no materials in the library's collection require restriction under existing policies and practices, and therefore no additional restrictions, age-verification systems, or parental authorization processes will be implemented at this time; DEFEATED

MOTION: J. Iwanicki moved to Direct Administration to implement the Libraries Amendment Regulation and provide confirmation of compliance to the Minister by January 1, 2027; CARRIED

b. LAA Day of Action*

Approved by: Carol Moore

Date: Oct. 14/26¹



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The Board discussed the upcoming LAA Day of Action on October 1, intended as a light protest and an opportunity for libraries to demonstrate solidarity while preparing for the implementation of Bill 28. It was noted that the day would also be used for staff development and internal preparation related to the legislation.

MOTION: C. Moore moved that the Sylvan Lake Municipal Library close on October 1, 2026, and participate in the LAA Day of Action; CARRIED

2.2. Organizational Review*

An organizational review was completed, including conversations with all permanent staff. A first draft of the review has been written. Staff expressed overall satisfaction, and wages were discussed. Three key recommendations emerged:

- Reorganize the organizational chart to reflect three pillars of support.
- Future-focused development of the collection in the new space.
- Explore a storefront service option.

a. EA Pilot Position*

MOTION: S. Briggs moved that the Board approve the reallocation of up to \$17,000 from the projected 2026 salary surplus to fund a 12-month pilot Executive Assistant position (15 hours per week). CARRIED

b. Public Services Positions*

MOTION: J. Iwanicki Moved that the Board approve the reallocation of up to \$47,000 from Library Reserves to fund a one-year term Public Services Supervisor position, should the employee currently on long-term leave return to work prior to the completion of the term appointment, thereby ensuring continuity of service and implementation of the Organizational Review recommendations; CARRIED

2.3. Policy Updates

a. Security Camera Policy*

The Board reviewed the Security Camera Policy. It was noted that the Town manages the camera system. A minor amendment was proposed: remove the final sentence in the referenced section.

MOTION: J. Iwanicki moved to approve the Security Camera Policy as presented; CARRIED

b. AI Policy Update*

The Board discussed updates to the AI Policy, including:

- Adding requirements for vendors and external lecturers to disclose their use of AI.
- Clarifying that generic, non-vetted AI platforms are not to be used.

MOTION: J. Iwanicki moved to approve the AI Policy as presented; CARRIED

Approved by: Carl Moore

Date: Oct 14/26²



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2.4. Treasurer's Report*

The Board discussed current cashflow considerations and the status of the library's GIC. It was noted that the GIC needs to be redeemable to support upcoming financial requirements. H. Amendt will follow up with the bank to review options and bring the information back to the Board. A virtual vote will be conducted once updated details are received.

3. Items for Discussion

3.1. 2027 Budget*

The Board reviewed the draft budget, reflecting a 4.39% increase.

MOTION: J.Plamondon-Roy moved to approve the 2027 Budget as presented.

4. Items for Information

- 4.1. Director's Report*
- 4.2. Programming Report
- 4.3. Technology Assistant Report

The Board reviewed the Director's Report, Programming Report, and Community Update. Conversation followed based on the information presented in the meeting package.

MOTION: C. Moore declared the items for information approved as presented

MOTION: C. Moore declared the meeting adjourned at 8:15pm

Approved by: Carl Moore

Date: Oct 14/26³

